

## WORK EXPERIENCE

- Project Director**, East Metro Adult Crisis Stabilization Partnership *10/09 - Present*
- Develop and implement work plan for integrating services across East Metro
  - Provide staff support to Leadership Team
  - Provide staff support to several workgroups and committees
  - Develop and implement communications strategy
  - Educate and advocate for EMACS Crisis Center to Legislators and Policy Makers
  - Raise planning and implementation funds
- Executive Search**, Ain Dah Yung *07/09-10/09*
- Developed accurate job description and understanding of ideal candidate
  - Facilitated posting and networking of position opening
  - Developed interview questions and key competencies
  - Coordinated interviews and logistics
  - Facilitated decision making following interviews
  - Facilitated and negotiated job offer
- Interim Executive Director**, Community Shares of Minnesota *11/08-10/09*
- Oversee all programs and projects of the organization
  - Guide process to reengage and energize board, staff and members
  - Support Board of Directors and Committees
  - Represent organization to funders, stakeholders and community
  - Supervise six staff
  - Facilitate search process
- Transition Manager and Interim Director**, Child Care WORKS *02/08-07/08*
- Oversee all programs and projects of the organization
  - Support Board of Directors
  - Represent organization to funders, stakeholders and community
  - Supervise six staff
  - Facilitate search process
- Facilitator**, Phillips Park Initiative *02/08-06/08*
- Facilitate strategic planning process
  - Facilitate selection of housing development consultant
- Facilitator**, Hennepin County Integrated Care Initiative *03/07- 06/08*
- Facilitate work group meetings
  - Prepare service delivery document for presentation to stakeholders
- Planning Process Coordinator**, East Metro Adult Crisis Stabilization Partnership *11/07-10/09*
- Facilitate large stakeholder meetings
  - Support and Coordinate three work groups
  - Prepare document for EMACS Leadership Team approval
  - Support leadership team in ongoing planning and coordination

**Interim Coordinator and Facilitator**, Ramsey County Children's Mental Health Collaborative 02/06-02/08

- Facilitate organization redesign process
- Facilitate and coordinate collaborative meetings
- Support collaborative committees
- Supervise collaborative staff
- Facilitate search process

**Search Consultant and Facilitator**, Family Life Center 08/06-03/07

- Facilitate and support Executive Director search process
- Facilitate service integration conversation between FLC and Rise, Inc.

**Anukey Partnership Facilitator**, American Indian Family Center 06/05-Present

- Facilitate an MFIP partnership comprised of American Indian and Ramsey County Leadership
- Support and facilitate Partnership sub groups and committees

**Capital Campaign Exploratory Committee Support**, American Indian Family Center 04/06-06/08

- Support Exploratory Committee
- Meet with community members and elected officials
- Raise funds to support exploratory work

**Coordinator**, Metro Children's Crisis Service partnership 10/03-01/10

- Facilitate development of common protocols and evaluation for MetrCCS providers.
- Facilitate relationships between MetrCCS and others.
- Develop and coordinate MetrCCS governance process.
- Schedule, facilitate and record MetrCCS meetings.
- Organize activities and trainings that serve all MetrCCS providers.

**Transition Manager**, Youth Farm and Market Project 12/05-03/06

- Create Transition Plan
- Facilitate and Coordinate Transition Process

**Transition Manager**, Selby Area Community Development Corporation 06/04-11/04

- Oversee all programs and projects of the organization
- Support Board of Directors and Task Forces
- Represent organization to stakeholders and community
- Supervise Project Manager
- Facilitate Search Process

**Executive Search Consultant**, Lyndale Neighborhood Development Corporation 10/03-12/03

- Facilitate Executive Search Process
- Provide Interim Executive duties as necessary

**Transition Facilitator**, Silver Angels 9/03-11/03

- Facilitate meetings around urgent budget and management issues
- Coordinate merger conversation with East Side Neighborhood Services

- Interim Executive Director**, American Indian Family Center *9/02-9/03*
- Facilitate organizational transition from contract-for-service to broader programming
  - Build relationships with elected officials, community organizations and funders
  - Coordinate strategic growth and formalization of policies and procedures
  - Adapt work and leadership style to work effectively in the American Indian community
  - Supervise staff and programs of the American Indian Family Center
- Special Project Consultant**, St. Paul/Ramsey County Children’s Initiative *5/02-9/02*
- Facilitate organizational response to budget deficit
  - Create sustainability plans for Children’s Initiative and Family Centers
  - Provide coaching and problem solving to Executive Director
- Interim Coordinator**, Ramsey County Children’s Mental Health Collaborative *10/01-5/02*
- Facilitate processes of new governance structure and begin strategic planning
  - Grants management and contract negotiations
  - Maintain relationships with funders and prepare reports as necessary
  - Support Executive and Fiscal Committees and the Board of the Collaborative
  - Supervise staff and programs of the Collaborative
- Interim Director of Operations**, St. Paul/Ramsey County Children’s Initiative *1/01-9/01*
- Engage and support elected officials, systems partners, private partners, and parents in collaborative process
  - Co-facilitate process with stakeholders to develop outcome based structure, collaborative governance and strategic planning
  - Prepare for Audit, manage finances and financial reporting
  - Provide facilitation and support to Board of Directors and several committees
  - Work with stakeholders on day to day management of the Collaborative
  - Supervise staff of the Collaborative
- Board Retreats/Strategic Planning/Project Management** *1999-2009*
- Hamline Midway Library Task Force  
Resource Center of the Americas  
Seward Redesign  
University of Minnesota Labor Education Studies  
CapitolRiver Council  
Twin Cities Media Alliance  
Southeast Publications  
Division of Indian Work  
Aurora St. Anthony Neighborhood Association  
Lyndale Neighborhood Development Corporation  
Summit University Planning Council  
West Side Citizens Organization  
District 5 Planning Council  
Summit Hill Association  
Merriam Park Community Council  
District 6 Planning Council  
Neighborhood Energy Consortium

**Board Retreats/Strategic Planning/Project Management (cont.)**

*1999-2009*

Metro Independent Business Association  
Highland Friendship Club  
Selby Area CDC  
United Hospital Behavioral Health  
Mac Groveland Community Council  
Mercy Hospital Behavioral Health  
East Metro Planning Group  
Golden Girl Homes  
West Hennepin Affordable Housing Land Trust  
Hamline Midway Coalition  
West Bank Community Coalition  
Phillips Eye Institute Foundation

**EDUCATION**

**Bachelor of Arts**, Speech Communication  
*University of Minnesota*

*1991*

**COMMUNITY INVOLVEMENT**

**Board Member and President**, Center for Neighborhoods  
**Member and President**, Merriam Park Community Council  
**Mediator**, Dispute Resolution Center  
**Leadership Initiative in Neighborhoods (LIN) Grant Recipient**, St. Paul Companies  
**Neighborhood Honor Roll**, City of St. Paul  
**Neighborhood Awards**, City of St. Paul  
**Member and Outreach Committee Chair**, Summit-University Planning Council  
**Board Member**, Neighborhood Energy Consortium

*7/01-10/06*  
*7/95-8/01*  
*5/97-9/98*  
*2/98*  
*1/97*  
*1/97 & 1/98*  
*5/94-5/96*  
*9/95-9/96*